



NANAIMO EXECUTIVE ASSOCIATION

APPLICATION FOR MEMBERSHIP

PERSONAL CORPORATE

Corporation Partnership Proprietorship

Company Name: _____ Number of Years in business: _____
 Type of Business: _____ Category Desired: _____
 Address: _____ City: _____
 Postal Code: _____ Tel: _____ Fax: _____
 Name of Officer: _____ Yrs. w/firm: _____ Position: _____
 Name of Designated Representative: _____ Yrs. w/firm: _____ Position: _____
 Name of Alternate: _____ Yrs. w/firm: _____ Position: _____
 Food Allergies: _____
 Principal Business (60% or more of your entire business)

Sponsor: _____ **Contact:** _____
Address: _____ **Tel:** _____ **Fax:** _____
Business Reference: _____ **Contact:** _____
Address: _____ **Tel:** _____ **Fax:** _____
Business Reference: _____ **Contact:** _____
Address: _____ **Tel:** _____ **Fax:** _____

*You are required to submit a one-page description of your business with this application form.
 You must agree that you or your alternate will attend every luncheon at 12pm.*

I hereby tender with this application the sum of \$200.00 Initiation Fee plus an additional deposit of \$150.00 toward Membership Dues. I understand that if this application is declined, this payment will be returned to me forthwith. I also understand that upon acceptance, I will be required to pay in advance at the next weekly meeting, Member Dues pro-rated by the number of weeks remaining until the year end of March 31 or quarterly as agreed upon, less my first quarter deposit of \$150.00.

Applicant's Signature _____

Date _____

Sponsor's Signature _____

Office Records

Receive Date	____/____/____
Initiation Cheque	____/____/____
Deposit Cheque	____/____/____
Signatures	_____
One-page profile	_____
Approved (by Board)	<input type="checkbox"/> _____ <input type="checkbox"/> _____
Approved Category	_____
Initiation/Deposit Fee returned if not approved	____/____/____

The Board of Directors have considered the above proposal for membership and have satisfied themselves that this firm and its representatives are qualified to hold membership in the Nanaimo Executive Association.

Membership Director _____

Remarks: _____

The Board of Directors, Nanaimo Executive Association

Date: _____

I hereby agree to the terms of membership in the Nanaimo Executive Association. I agree to conform to the bylaws, articles and code of ethics of the Association. I also agree to adhere to the membership, attendance, and confidentiality requirements as adopted by the Board of Directors, and to pay Dues promptly.

I understand that the Nanaimo Executive Association is not a Service Club but is an organization whose sole purpose is the exchange of useful business information, leads and transactions and that I am obligated to help my fellow members in these matters at all times.

Signature of Owner/Executive Officer: _____

ORIENTATION

In order to better acquaint you with the various activities, all newly accepted Members should perform the following orientation:

1. Meet with our Membership Director, or your sponsor, to have all Association functions and By-Laws outlined. Also have your responsibilities for the following explained:
 - a) Leads and transaction - what constitutes a lead, what constitutes a transaction. Where leads can be obtained and all the pertinent details of reporting same.
 - b) Membership - how to bring in new potential members, what the Membership goals are and all other pertinent details.
 - c) Attendance - why attendance at all meetings is required, how to get the most out of your attendance.
 - d) Membership responsibilities for payment of dues.
2. Meet the Category Director as soon as possible and arrange to give a "craft talk" to tell us about your business, how we can be the most help to you and your firm.
3. Your one-page description, which was submitted with your application, should be part of your "craft talk". We keep a brief synopsis of each member company in a binder, which every member has. We ask that you provide 65 copies of your bio on the day of your "craft talk" so all members can add it to their binder.
4. Our Attendance Director will contact you regarding being the "Greeter" for a day. You will be asked to arrive early for one day and greet all members as they come in to the meeting. This gives you an opportunity to meet all the members individually and we encourage you to bring business cards to hand out to all.

We want you to get the most possible from your Membership and to do this you must give something in time and effort to the Association, which means taking an active part in all activities.